

## **Call For Nominations - President**

In accordance to the Constitution of the Hanover Teachers' Association, Article 11, I hereby announce that HTA is accepting nominations for the position of **HTA President**.

The remaining positions of Vice-President, Treasurer, Equity and Social Justice Chairperson, and Education Finance Chairperson will take place later in the school year.

Responsibilities and expectations of the President are outlined below.

### ***New for this year:***

Those who wish to run for the position of HTA President should send a completed **Nomination Form** to Eldon Bestvater, Chief Returning Officer, by 4 p.m. on Friday, March 17, 2017.

If you have any questions or would like further information, feel free to contact any member of the Nominations committee.

### HTA Nominating Committee

Eldon Bestvater – Chief Returning Officer – [pastpresident@hanoverteachers.com](mailto:pastpresident@hanoverteachers.com)

Lorie Lenchyshyn [Secretary@hanoverteachers.com](mailto:Secretary@hanoverteachers.com)

Rose Friesen [rjpf@mymts.net](mailto:rjpf@mymts.net)

Eldon Bestvater

Past President, HTA

[pastpresident@hanoverteachers.com](mailto:pastpresident@hanoverteachers.com)

cell: (204) 392-0201

## **Responsibilities and Expectations of the President of HTA**

The position of President is a full-time release position.

As part of the Executive, the President carries the responsibility of making every effort to attend the following:

- 10 executive / council meetings per school year
- any MTS seminars directly relating specifically to the position (typically held throughout the year)
- prepare executive training sessions of the association
- represent HTA at the MTS AGM, typically scheduled for the last weekend in May (Wednesday evening to Saturday afternoon)

Specific responsibilities for the position of President are outlined in, but are not limited by, both the HTA Constitution and the HTA Policy Manual. Included are the following:

### ***HTA Constitution***

#### **9.03 Individual Duties of the Table Officers**

##### **a) President shall:**

- i) call and preside at all meetings of the Table Officers, Executive, Council, and General Assembly;
- ii) be ex officio of all committees;
- iii) perform all duties as customarily devolve upon a President ;
- iv) assist teachers dealing with personal concerns;
- v) keep track of Executive leave days;
- vi) co-sign expenditures of the Hanover Teachers' Association;
- vii) oversee use of the Manitoba Teachers' Society leave days.

### ***HTA Policy Manual***

#### **B17 President's Job Description**

- Visit each school at least one time each year.
- Assist in providing information for and in updating the website
- Maintain an office with Association files, computer, printer and cell phone.
- Communicate hours of availability to the membership.
- Serve as liaison between local members and MTS Staff Officers.
- Attempt to schedule regular meetings with the HTA Board of Trustees every two months.
- Act as the official HTA spokesperson to the media.
- When possible and appropriate, provide brief informational updates to all members at Divisional Professional Development in-services.
- Organize the annual Executive Training Workshop (book meeting space, organize speakers and topics, plan meals, etc.)
- Actively recruit local members to sit on HTA Executive and Committees.
- Attend all South-Central Presidents' Regional meetings.
- Attend all Presidents' Council meetings.
- Attend Provincial Executive meetings for which local presidents are funded by MTS or funded by HTA.
- Attend the MTS Annual General Meeting and sit at all sessions.
- Ensure that HTA is represented at MTS Training Seminars.