

Call For Nominations - Executive

In accordance to the Constitution of the Hanover Teachers' Association, Article 11, I hereby announce that HTA is accepting nominations for Executive Positions of

**Vice-President,
Treasurer,
Equity and Social Justice Chairperson, and
Education Finance Chairperson.**

Responsibilities and expectations of the Executive are outlined below.

New for this year:

Those who wish to run for a position on the HTA Executive should send a completed ***Nomination Form*** to Eldon Bestvater, Chief Returning Officer, by 4 p.m. on ***Sunday, April 1st, 2017.***

If you have any questions or would like further information, feel free to contact any member of the Nominating Committee.

HTA Nominating Committee - 2017

Eldon Bestvater – Chief Returning Officer – pastpresident@hanoverteachers.com

Lorie Lenchyshyn Secretary@hanoverteachers.com

Rose Friesen rjpf@mymts.net

Eldon Bestvater

Past President, HTA

pastpresident@hanoverteachers.com

cell: (204) 392-0201

Responsibilities and Expectations of Members of the HTA Executive

Responsibilities of these positions include making every effort to attend the following:

- 10 executive / council meetings per school year
- any MTS seminars directly relating specifically to the position (typically held in the fall)
- executive training as prepared by president of association
- the MTS AGM, typically scheduled for the last weekend in May (Wednesday evening to Saturday afternoon)

Specific responsibilities for each position as per the HTA Constitution include the following:

9.02

The duties of the **Table Officers** shall be:

- a) to prepare a proposed budget and annual fee and submit it to the Council before presentation to the September General Meeting;
- b) to prepare resolutions to present to the Council for ratification for submission to the Provincial Annual General Meeting.

9.03 Responsibilities (**Table Officers**)

b) **Vice-President** shall:

- i) assume duties and responsibilities of the President in case of his/her absence or when requested to do so by the President ;
- ii) oversee the student scholarship and bursary awards
- iii) be conversant with the Rules of Order in the MTS manual so as to provide resource support for the President during meetings;
- iv) perform all other duties which may be assigned to them by the Executive or Council.

e) **Treasurer** shall:

- i) keep an accurate and up-to-date record of all monies collected and take care of same;
- ii) be prepared to give full financial statement at Executive, Council and the Annual General Meetings;
- iii) be a signing officer of the Association

10.02 Responsibilities (**Chairpersons**)

- a) All committees are to be responsible to the Council.
- b) Any representation on behalf of the Hanover Teachers' Association by any member of the Executive or Committees must first receive approval from the Executive.
- c) The Chairperson of each Committee shall:
 - i) Submit written reports of the activities thereof and make recommendations to the Council at such times and in such manner as the Executive and/or Council may from time to time decide.
 - ii) Submit a written report summarizing the year's activities according to policy.

10.03 (Specific responsibilities)

- d) **Equity and Social Justice**: who shall create and awareness of sexual, racial, and religious discrimination in schools and the division. They shall be a member of the Negotiations Table Team.
- g) **Education Finance**: who shall advocate for maximum access of funds for the education of students in the Hanover School Division and provide information about educational funding to members.

10.04

Each chairperson shall, in addition to any responsibility outlined herein, carry out such duties as may be assigned to it by the Executive Committee and/or Council from time to time.