

Call For Nominations - Executive

In accordance with the Constitution of the Hanover Teachers' Association, Article 11, I hereby announce that HTA is accepting nominations for Executive Positions of

Vice President - table officer
Treasurer - table officer
Education Finance Chair
Equity and Social Justice Chair
Collective Bargaining Chair (1 Year term)
Indigenous Advocacy Chair

Those who wish to run for a position on the HTA Executive should send a completed **Nomination Form** to **Jo-Anne Izatt**, Chief Returning Officer, by 4 p.m. on **Friday, May 28 2021**

Elections will be held via Electionbuddy **Thursday, June 3, 2021**.

If you have any questions or would like further information, feel free to contact any member of the Nominating Committee.

HTA Nominating Committee - 2021

Jo-Anne Izatt – Chief Returning Officer – pd@hanoverteachers.com
Sherry Bestvater - Member
Rose Friesen - Ed Finance Chair
Bret Johnson - PR Chair
Lori Lenchyshyn - Secretary

Responsibilities and expectations of the Executive:

The Vice-President shall:

- assume duties and responsibilities of the President in case of his/her absence or when requested to do so by the President
- oversee the student scholarship and bursary awards
- be conversant with the Rules of Order in the MTS manual so as to provide resource support for the President during meetings
- perform all other duties which may be assigned to them by the Executive or Council.

As a member of the Table Officers the Vice President's duties are

- to prepare a proposed budget and annual fee and submit it to the Council before presentation to the September General Meeting

- to prepare resolutions to present to the Council for ratification for submission to the Provincial Annual General Meeting

The Treasurer shall:

- keep an accurate and up-to-date record of all monies collected and take care of same
- be prepared to give a full financial statement at Executive, Council and the Annual General Meetings
- be a signing officer of the Association

As a member of the Table Officers the Treasurer's duties are:

- to prepare a proposed budget and annual fee and submit it to the Council before presentation to the September General Meeting
- to prepare resolutions to present to the Council for ratification for submission to the Provincial Annual General Meeting

Designation of Committees

The Standing Committees of the Hanover Teachers' Association shall consist of: Collective Bargaining, Employee Benefits, Professional Development, Equity and Social Justice, Public Relations, Workplace Safety and Health, Education Finance and Indigenous Advocacy

Responsibilities

- All committees are to be responsible to the Council.
- Any representation on behalf of the Hanover Teachers' Association by any member of the Executive or Committees must first receive approval from the Executive.

The Chairperson of each Committee shall:

- submit written reports of the activities thereof and make recommendations to the Council at such times and in such manner as the Executive and/or Council may from time to time decide
- submit a written report summarizing the year's activities according to policy

Collective Bargaining Chair shall:

- ensure that the Association fulfils its role as the certified bargaining agent for the teachers of the Hanover Teachers' Association
- be the Chair of the Negotiations Committee (which will include the Negotiating Table Team and various members representing a cross-section of the membership)
- present a summary of the opening negotiations package to a General Meeting

- establish the Negotiating Table Team (consisting of the Collective Bargaining Chair, the Employee Benefits Chair, the Equity and Social Justice Chair, and one member of the Negotiating Committee. A Staff Officer of the Manitoba Teachers' Society will also be part of the committee and their role shall be to advise the committee and comprise part of the Table Team)

Equity and Social Justice Chair shall:

- create awareness of sexual, racial, and religious discrimination in schools and the division. They shall be a member of the Negotiations Table Team

Public Relations Chair shall:

- oversee all areas of communication, including the HTA website and newsletter

Education Finance Chair shall:

- advocate for maximum access of funds for the education of students in the Hanover School Division and provide information about educational funding to members

Indigenous Advocacy Chair shall:

- Indigenous Advocacy Chair shall:
 - Support and advocate for and with Indigenous members for a culturally equitable work environment.
 - Plan and host Indigenous cultural and learning opportunities for all members for the purpose of developing cultural understanding, mutually respectful and empathetic relationships between non-Indigenous and Indigenous members.

Jo-Anne Izatt
PD Chair
Chief Returning Officer
pd@hanoverteachers.com

To be completed and submitted by nominee,

I, _____, accept the nomination for the position of _____
of the Hanover Teachers' Association. In doing so, I hereby agree to adhere to the campaigning
guidelines as made in the HTA Constitution and Policy Manual. I will also comply with the rulings made
by the Nominations Committee regarding any disciplinary action should I be found in breach of the
campaigning guidelines.

signature

date